



Kingsley Downtown Development Meeting
207 South Brownson Ave, Kingsley, MI 49649

DDA MEETING

10/5/2026 5:30PM

Meeting called to order at 5:34p by DDA President / Chair Max Anderson

DDA Roll Call: Allman Y, Anderson Y, Ascione Y, Ashmore Y, Burke N, McKellar Y, Lajko Y, Steele N, Quinn Y.

Note: Marc arrived at 5:59p

Motion by Lajko seconded by Ashmore to accept agenda as amended. All Approved.

Motion by Lajko seconded by Allman to approve DDA Meeting Minutes 08/3/2026

Public Input: N/A

New Business:

Village Zoning Admin/DDA Director -Nathan Ritter MOU

Welcome, Nathan! He has completed his first week and is slowly getting onboarded. He has already hit the ground running and has attended meetings/networking events in the area. Focuses on zoning—Nathan is a retired detective; the last 11 years he did computer forensics.

Old Business:

Update on KCP and Consultant (OHM Progress)/RFPQ Update

Phone in Justin Sprague: This morning there was a call with a number of individuals for the

preproposal for the Downtown Kingsley Project with several notable entities. There is much interest in the property that will potentially be submitted to bid. Due date is November 13th. They have until October 9th to submit any formal questions. If there are any addendums, those are to be posted by October 15th. Answers to be provided on RFPQ via the Kingsley webpage. Although we have significant interest, OHM will continue to push this opportunity to additional parties—but anticipating November 13th closing date for all qualified bids and proposals. The demolition is complete at the site. OHM is on track to deadlines previously discussed. Note to add Nathan on all communication going forward. MEDC re-organization noted by Justin. They are working to identify what the impact to this project might be, specifically the RRC funds and resources that may or may not be available to the DDA because of this change. Charlie attended the meeting today and shared that there was a few companies who had several members of their company present in the meeting which was promising. There were great questions asked during the meeting. Comments and concerns were raised about the rendering posted on social media—it sparked negative comments and discussion on a Facebook forum and questioned who has approvals over such things before being shared on social media. This came as a surprise to many members of the DDA.

Communications:

Marketing Update-Provided by Jena. Business Coffee this Wednesday! Reiterated public comment on FB. October 21st for Community Day, public is invited to wear Orange. Charlie was reached out to by Cornerstone Church about the name. It was explained that this was a nickname for the project, which is temporary.

Reports

Village Council/PC-No official complaints have been brought to Charlie about the Cornerstone Project. N Brownson going out to bid for bump outs and medians. MSU meeting for safe routes coming up soon for an audit. It will end at Village Office for a public meeting and input. Park is winterized for the year. Council should approve the invoice for the new furnaces that we also got grant funds for. Our oldest well was put in during 1962 and hasn't had any problems to date, however it is aging and the Village is putting together a plan to do future maintenance. TC Connect is putting together a "ranking" project for surrounding areas; not sure if this something we will participate in. Charlie is exploring. Plowing invoice was sent, final total was \$5,634 for trackless, flower reimbursement, and water flowering to Melanie McCoy. Additionally, changes to future Farmer's Market—DDA is always open to a discussion about how we can make this better.

Finance Update: Statement provided.

Other: - N/A

Motion by McKellar seconded by Ascione to adjourn at 6:43p . All approved.

Due to Village from DDA

Description	Hours	Total Due
Trackless from 11/3/2025 Through 4-1-26	74 hours x \$65 per hour	\$4,810
Flower Reimbursement		\$324
Melanie McCoy	Water downtown flowers for season	\$500
Total		\$5,634