



Kingsley Downtown Development Meeting
207 South Brownson Ave, Kingsley, MI 49649

DDA MEETING

7/15/2026, 5:30PM

Meeting called to order at 5:XXp by DDA President / Chair Max Anderson

DDA Roll Call: Allman Y, Anderson Y, Ascione N, Ashmore Y, Burke Y, McKellar Y, Lajko Y, Steele Y, Quinn Y.

Note: Allman left meeting @ 6:03p

Motion by Steele seconded by Burke to accept agenda as accepted. All Approved.

Motion by McKellar seconded by Steele to approve DDA Meeting Minutes 5/5/2026.

Public Comment: Brian Reuther @ Kingsley Pharmacy & Compounding Center-in support of project, requesting his drive-thru remain open with the changes.

New Business:

1. KCP (Kingsley Cornerstone Project) Communication Plan-DDA agrees we need to come up with a more structured communication plan. It has been requested that OHM needs to provide talking points and timelines. Anderson to take the lead on this. The DDA is concerned about transparency and uniformed messaging and request the following:
 - Design and Implementation of Communication
 - Clear Timelines
 - Accountability and consistency from OHM

2. Goal Setting (Mary Lajko) Mary suggested brainstorming an outlook on the next 3, 5, 10 year vision etc.. How is the DDA going to be a community partner? Referring to this as a *strategic plan for the DDA*. We need to start thinking about this; next step: Put on the agenda for September 2026 and aim for development by October 2027.
3. Capital Improvement Plan- M113 sidewalks on the northside (Cherrywood to Summit City) and Park St. reconstruction suggestions. This would be a joint plan with the Village and DDA.

Old Business:

1. Update KCP and OHM Consultant (formally CIB) Project-Waiting on results of Demolition bids. Call tomorrow 7/16/2026 @ 3:30 for RFQ piece.
2. Village Services MOU-Grant received to assist with wage of this new staff position. DDA Director/Zoning Admin/Community Engagement. At this time, DDA is not going to be financially responsible for this, but there may be an ask after year 3. McKellar had suggestions to the MOU (see notes attached). In summary, it formalizes the relationship between the Village and DDA and gives DDA participation/equal representation in the role and performance of the employee as well as financial responsibility in the future years.

Motion by McKellar to authorize MOU subject to McKellar and Jetter's final approval.

Supported by Lajko, seconded by Quinn.

Communications:

1. Marketing Update by Jena VanWagner- Website changes authorized by Justin @ OHM; charge for website. Market is going great—very busy. New owner's sign at Brookside. New parking lot for dentist office. Southern Charm closing. Kingsley Community Days @ this Saturday!

Reports from the Board:

1. Village Council- Charlie is looking into EV Chargers near Village—rebates available through Consumer's Energy—with a potential to bring income. EGLE grant for \$50K to replace four furnaces in the Village Building. Did not get the Trace Cakes grant. Applied grant for "Brick Grant." Through FEMA, \$110K to re-do the rest of the zoning, publishing, software for BS&A and training for new zoning admin. Presentation through Kate Redmon available about housing mileage, if interested contact Charlie. Safe routes for school/MDOT grant application.
2. Village PC- Whispering Pines has 3 remaining lots. Eden St. Rock Creek/3 in Heights purchased. More residential building, coming soon! Blight ordinance being explored for potential hazardous buildings in the Village.

3. Township Board-. N/A
4. Township PC- N/A
5. Other

Financial Reports: KFOL still needs to be paid but waiting for an invoice. Question about funds being moved into a money market—which was opened when Huntington Bank transition was completed.

Public Comment:

Other: - N/A

August 3rd, 5:30p next meeting.

Motion by McKellar seconded by Burke to adjourn at 7:38p . All approved.